

## MEMORANDUM



# RANCHO PALOS VERDES

**TO: RANCHO PALOS VERDES CITY COUNCIL**

**FROM: DOUG WILLMORE, CITY MANAGER** *DW (cb)*

**DATE: JANUARY 6, 2016**

**SUBJECT: ADMINISTRATIVE REPORT NO. 16-01**

### CITY MANAGER

- Rolling Hills Reorganization No. 2013-04: This past August, the City Council adopted the Joint Tax Transfer Resolution (JTTR) for the annexation of a 0.18-acre portion of Crenshaw Boulevard right-of-way from the City of Rolling Hills (see diagram below). The Los Angeles County Board of Supervisors recently approved the JTTR on January 5<sup>th</sup>. This sets the stage for Los Angeles County Local Agency Formation Commission (LAFCO) to approve the reorganization of territory, which is expected to appear on LAFCO's agenda during the first quarter of 2016.



- 2015 Film Permit Activity Summary: In 2015, Staff issued fifty-nine (59) permits for one hundred twelve (112) shooting days in the City, and collected more than \$116,000 in



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related film permit and business license fees. The table below compares film permit activity in 2015 and 2014.

	2014	2015	Δ
<b>No. of Permits Issued</b>	42	59	+40%
<b>No. of Shooting Days</b>	70	112	+60%
<b>Total Fees Collected</b>	\$57,475.50	\$116,427.00	+103%
<b>Average Days/Permit</b>	1.67	1.90	+14%
<b>Average Fees/Permit</b>	\$1,368.46	\$1,973.34	+44%
<b>Average Fees/Shooting Day</b>	\$821.08	\$1,039.53	+27%

Staff is optimistic that Rancho Palos Verdes will remain a competitive and attractive option for location filming in Los Angeles County in the coming year. Although Staff encourages location film production as a source of revenue and in support of an important regional industry, Staff's first priority is always the protection of the quiet enjoyment of residents' homes and neighborhoods.

- Portuguese Bend Fields Soil Testing Results: PVPUSD has released the results of the soil tests conducted on 1,100 cubic yards of imported soil dumped by AYSO at the Portuguese Bend Fields (next to Ladera Linda Park) in 2015. The report concludes that the soil is "safe and clean." The complete soil report with appendices is available for review on the District's website at the following link:

<https://d3jc3ahdjad7x7.cloudfront.net/LcEufxVBanPJrZS7zSB88l7MBxoww4ld4imUCvFWH9KRNHpo.pdf>.

## FINANCE

- FY 2014-15 Comprehensive Annual Financial Report (CAFR): The FY14-15 CAFR was completed in December 2015 after thorough review by the City's independent auditor, Vavrinek Trine, Day. The independent auditor will meet with the City's Audit Subcommittee in the coming weeks to discuss key information from the report; after which time, Staff will present the CAFR to the City Council. In the meantime, an electronic copy of the CAFR can found on the City's website at <http://www.rpvca.gov/712/Audited-Financial-Statements>.
- 2016 Mileage Rate for Business: Effective Jan. 1, 2016, the standard mileage rate for the use of a car (also vans, pickups or panel trucks) will be 54 cents per mile for business miles driven, down from 57.5 cents for calendar year 2015. The standard mileage rate for business is established by the IRS and is based on an annual study of the fixed and variable costs of operating an automobile.

## PUBLIC WORKS

- Storm Water Quality News: The City's storm water quality consultant has provided a short newsletter to update the City on relevant storm water regulatory issues. It is attached.

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- Maintenance: Completed December storm drain cleaning cycle. Maintenance personnel responded to numerous reports of downed limbs throughout the City this week due to gusty winds. Maintenance personnel removed tumbleweeds from Palos Verdes Drive South switchbacks. City personnel and contract crews are monitoring storm drains for debris throughout the storms which are occurring this week. A pre-storm sweep was conducted Monday and roving patrols are ongoing. December catch basin cleaning was completed on 23 December. Prefilled sand bags are staged at City Hall and Ladera Linda. A sandbag filling station is set up at City Hall.
- RPV Reduced Water Usage: California Water Service (Cal Water) informed the City of the residents' successful water usage reduction efforts. We are pleased to report that RPV residents reduced their September, October and November 2015 vs. 2013 water usages by 38%, 30% and 41% respectively. The June to December cumulative change is a reduction of 34%! We appreciate everyone's continued efforts.
- Outreach Regarding Organics Waste Recycling: Staff has sent news releases to the Daily Breeze, PV News and PV Chamber of Commerce regarding this new legislation.
- Public Works Encroachment Permits Report: The Public Works Department is responsible for control of work performed within the City Public "Rights of Way". An Encroachment Permit is required to insure that any applicant working in our streets or parkways is properly licensed, insured and in compliance with the NPDES requirements. See reports @ <http://www.rpvca.gov/DocumentCenter/Home/View/6783>
- Roan Road Storm Drain Rehabilitation Project: This Project is located at the end of the Roan Road cul-de-sac. The scope includes improvement of the existing CMP pipe, installation of an additional Catch Basin, Installation of CIPP (Cured in place pipe lining), installation of Rip-Rap at the bottom of the creek and restoration of the site. This week's work included installing the CIPP lining. This concluded all construction for the project.





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- City Hall Overflow Parking: A dust palliative was applied at the City of RPV City Hall overflow parking lot on December 21, 2015. This was a one (1) day process and cars and trucks are allowed to drive and park on the lot without delay. The palliative used was a non-toxic and environmentally friendly product. Terranea was neighborly and helped to sponsor this project.



### COMMUNITY DEVELOPMENT

- Western Avenue Corridor Street Enhancement Strategy: On December 15, 2015, the City Council approved the *Western Avenue Corridor Street Enhancement Strategy*. The document was approved in its entirety with a few minor changes that included noting that the Strategy was to work in conjunction with the *Western Avenue Traffic Improvement Plan*, with the aim and priority of streamlining traffic movement. Additionally, some minor alterations were made to the document to provide clarification and ensure future public participation. The changes to the City Council-approved document are outlined in the attached memorandum from AECOM. The final document is now available on the City's website under Major Development Projects and Western Avenue Vision Plan
- Pedestrian Bridge at the End of La Rotonda Canyon on Trump Golf Course: As previously reported, the City Geologist observed cracks on the seaward side of a pedestrian bridge at the end of Rotonda Canyon on the Trump golf course property. In response, the Trump organization hired a geotechnical consultant to assess the condition of the bridge. Based on the consultant's assessment (see attachment), while the current conditions do not necessitate the closure of the bridge, it is at risk from continued deepening and widening of the canyon especially with the anticipated 'El Nino' storm. As a result, Trump's geotechnical consultant (Hamilton & Associates) recommends periodic reexaminations of the canyon and bridge be conducted especially after earthquakes, floods, and landslides to determine if and when to close the bridge and related trails. Trump National's consultant also states that relocating the bridge and/or trails may be warranted sometime in the future. A structural evaluation of the

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bridge is also underway by separate consultants. Staff will update the Council once additional information is received from the Trump organization.

- Peafowl Trapping Program Update: As previously reported, the City began its peafowl trapping program on September 14<sup>th</sup>. For the month of December, a total of 26 birds were trapped and relocated to ranches in the San Diego area. To date, a total of 114 birds have been trapped. The City intends to continue to aggressively trap peafowl during the month January focusing on the Vista Grande and Grandview neighborhoods in order to reach the 150 bird limit. Per the Management Plan, the City will conduct an updated census in spring 2016.
- Building Permit Inspections during Holiday Break: While City Hall was closed between Christmas and New Year's Day, the City's Building & Safety Division was tasked with responding to reports of code violations, and to provide permit inspection services on December 28 and December 30. While overall construction in the City substantially decreases during this holiday period, some construction work still occurs. This year with the uptick in construction activity the inspection requests increased as well. Inspector Andrew Jensen provided inspections on these two days, as well an additional day on December 31<sup>st</sup> to meet the increased activity. Having City inspectors provide inspections during this period, allows construction jobs that remain active to continue during the holiday break.
- Outdoor Lighting: In 2014, the City Council initiated a Code Amendment to improve the City's existing Development Code Standards for exterior lighting on non-residential properties. As part of this amendment, Staff is also proposing changes to the residential lighting requirements to bring the current Code up to date with existing technologies and industry standards, as well as to create consistency between residential and non-residential lighting found throughout the City. The draft amendments to the Development Code will be reviewed by the Planning Commission at its upcoming January 12, 2016 meeting.
- Planning Division Monthly Activity: Attached is the Planning Division's Monthly Activity Report for December 2015. The report contains a brief summary of the Division's activities during this last month regarding: 1) New applications received; 2) Staff, Director, Planning Commission and City Council decisions rendered; and 3) Number of decisions made, including median processing time. As indicated in the report, the division received 39 new applications during the month and took action on submitted applications.
- View Restoration/Preservation Applications Monthly Activity: Attached is the View Restoration Division's Monthly Activity Report for December 2015. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of pre-application meetings; 3) A summary of cases resolved by mediation; and 4) A summary of the Division's activities year-to-date. The Division received 2 new applications in the month of December 2015.

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- Right-of-Way Permit Monthly Activity: Attached is the Right of Way Permit Monthly Activity Report for December 2015. The Department issued 2 right of-way permits.
- Code Enforcement Division Monthly Activity: Attached is the Code Enforcement Division's Monthly Activity Report for December 2015. The report contains: 1) A brief summary of the Division's activities during this last month; 2) A summary of sign abatement activity; and 3) Number of cases closed including median processing time. As indicated in the report, the Division conducted 69 field inspections and brought 36 cases to closure.
- Building and Safety Division Monthly Activity: Attached is the Building and Safety Division's Monthly Activity Report for December 2015. The report provides information on: 1) The types and number of permits issued; 2) The number of plan checks performed; 3) The number of inspections performed; and 4) The total amount of fees collected. Each of these items is compared to the activities during the same month of the previous year. In addition, a comparison of the activities for this fiscal year to those of the previous year is also provided. As shown on the report, the Division issued 124 permits during the month of December 2015.
- Draft PC Agenda: Attached is the draft agenda for the Planning Commission meeting on January 12, 2016.
- Applications of Note: Attached is a table with a summary of the Applications of Note that were submitted to the department between Wednesday, December 30, 2015 and Tuesday, January 5, 2016.

### Attachments

- Western Avenue Corridor Street – Page 32
- Pedestrian Bridge Memo – Page 34
- Planning Division Activity for December 2015 – Page 39
- View Activity Summary for December 2015 – Page 40
- Right-of-Way Activity Summary for December 2015 – Page 41
- Code Enforcement Activity Summary for December 2015 – Page 42
- Building & Safety Activity Summary Report for December 2015 – Page 43
- Building Activity Monthly Report for December 2015 – Page 44
- Draft PC Agenda – Page 46
- Applications of Note Page 49

## RECREATION & PARKS

- Under the direction of the LA County Board of Supervisors, the County Department of Parks and Recreation launched a 16 month-long Los Angeles County-wide Comprehensive Parks & Recreation Needs Assessment effort last February. The Department began holding community meetings last month seeking suggestions from the public about improvements to community parks and ways to create more open

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space. The needs assessment, slated to be completed in June, would then be considered by the supervisors. 95% of cities in the County will host at least one workshop to elicit public feedback on park priorities. Rancho Palos Verdes' workshop is scheduled Wednesday, January 27 at 7:00 pm at Hesse Park. Workshop attendees will be given an overview on the recently approved Parks Master Plan and recent and ongoing park projects. The meeting will be publicized via list serve messages, flyers, and on the City's website.

- Los Serenos docents led 25 attendees on a hike down to the tide pools at Abalone Cove Beach on Saturday afternoon, December 12<sup>th</sup>. These free monthly public hikes are some of the activities sponsored by the Los Serenos de Point Vicente docent organization to educate the public about the natural and cultural history of the Peninsula and the marine environment.
- Palos Verdes Nature Preserve - December 2015 Activity Summary

### Meetings:

- Monthly Preserve Management Meeting (Dec. 10): PVPLC, MRCA, Recreation & Parks, Public Works, and Community Development staff met to discuss management projects and priorities
- Public Forum (Dec. 16): PVPLC staff, and MRCA and City staff met with members of the public to brief them and answer questions on current projects, recent activities and future opportunities in the Preserve
- Volunteer Trail Watch Coordination Meeting (Dec. 22): PVPLC staff, Volunteer Trail Watch leaders, and City and MRCA staff met to discuss public use and maintenance observations as well as to coordinate efforts

### New Preserve/Open Space Staff:

The Department is working with Human Resources on completing staff recruitment for these new part-time positions that will enhance presence in and management of the Preserve. In the interim, the Department has begun staffing these positions as current staffing levels allow. Activities in December have included:

- Aqua Armaga Reserve: removed old exposed pipe from Lunada Canyon Trail
- Filiorum Reserve: picked up and removed 3 large bags of litter, a rusted car seat and lumber debris from Jack's Hat and closed entry into a cleared area off the Kelvin Canyon Trail with piled limbs
- Ocean Trails Reserve: picked up and removed 5 large bags of trash along with other large debris from the beach below Coastal Switchback Trail
- Portuguese Bend Reserve: removed old PVC pipe from Ishibashi Farm Trail
- San Ramon Reserve: removed discarded wood and metallic debris from along Switchback Trail while picking up and disposing of 5 large bags of litter from below P.V. Drive East



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Preserve/Open Space Management cooperates closely with the Public Works Department to submit and complete work orders to repair problems and improve conditions in the Preserve. In December, Public Works responded to two Preserve work orders, including removing a large limb blocking a trail and repairing a leaking water fountain, while the City's graffiti contractor responded to 12 incidents of graffiti. Thank you Public Works, and thank you to the Land Conservancy's Volunteer Trail Patrol for being our eyes in the Preserve to help report maintenance issues.

- Hesse Park facilities are rented this week for eleven indoor recreation classes, four non-profit meetings, two Peninsula Seniors activities and two private rentals.
- Ladera Linda facilities are rented this week for three indoor recreation classes and three non-profit rentals.
- The Los Serenos Docent Board held its first monthly meeting of 2016 on Tuesday morning in the Sunset Room at PVIC.
- Ryan Park facilities are rented this week for five indoor recreation classes and three outdoor recreation classes this Saturday, weather permitting.



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- REACH, the Department's Therapeutic Recreation program, is providing one activity this week for adults with developmental disabilities. On Wednesday night, REACH participants will eat at El Pollo Loco, then head to Palos Verdes Bowl for bowling fun.

### **CORRESPONDENCE AND INFORMATION RECEIVED (See Attachments)**

- Calendars – Page 10
- Tentative Agendas – Page 13
- Channel 33 Schedule – Page 18
- Channel 35 (Cox) & 39 (Verizon) Schedules – Page 19
- Crime Report – Page 20
- Miscellaneous – Page 23

# January 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 New Years Day CITY HALL CLOSED	2
3	4	5 7:00 pm—City Council Meeting @ Hesse Park	6	7	8	9 8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location
10	11 <div>CCCA Legislative Tour - Sacramento</div>	12 7:00 pm—Planning Commission Meeting @ Hesse Park	13	14 6:00 pm—IMAC Meeting @ Hesse Park	15	16
17	18	19 7:00 pm—City Council Meeting @ Hesse Park	20 12:00 pm—Mayor's Lunch @ The Depot (Dyda) 1:30 pm—Sanitation District Meeting (Dyda)	21 7:00 pm—Emergency Preparedness Committee @ City Hall Community Room	22	23
24	25 7:00 pm—Traffic Safety Committee @ City Hall Community Room	26 7:00 pm—Planning Commission Meeting @ Hesse Park	27	28 6:00 pm—IMAC Meeting @ Hesse Park	29 7:30 am—Mayor's Breakfast @ Coco's (Dyda/Campbell)	30
31						

# February 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 7:00 pm—City Council Meeting @ Hesse Park	3	4	5	6
7	8	9 7:00 pm—Planning Commission Meeting @ Hesse Park	10	11 6:00 pm—IMAC Meeting @ Hesse Park	23	13 8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location
14	15	16 7:00 pm—City Council Meeting @ Hesse Park	17 12:00 pm—Mayor's Lunch @ The Depot (Dyda)  1:30 pm—Sanitation District Meeting (Dyda)	18 7:00 pm—Emergency Preparedness Committee Meeting—City Hall Community Room	19	20
21	22 7:00 pm—Traffic Safety Committee @ City Hall Community Room	23 7:00 pm—Planning Commission Meeting @ Hesse Park	24	25 6:00 pm—IMAC Meeting @ Hesse Park	26 7:30 am—Mayor's Breakfast @ Coco's (Dyda/Brooks)	27
28	29					



# March 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 7:00 pm—City Council Meeting @ Hesse Park	2	3	4	5
6	7	8 7:00 pm—Planning Commission Meeting @ Hesse Park	9	10 6:00 pm—IMAC Meeting @ Hesse Park	11	12 8:15 am—Hike With Councilman Campbell—Families Welcome Contact <a href="mailto:b.camp@cox.net">b.camp@cox.net</a> for each month starting location
13	14	15 7:00 pm—City Council Meeting @ Hesse Park	16 12:00 pm—Mayor's Lunch @ The Depot ()  1:30 pm—Sanitation District Meeting ()	17 7:00 pm—Emergency Preparedness Committee Meeting—City Hall Community Room	18	19
20	21	22 7:00 pm—Planning Commission Meeting @ Hesse Park	23	24	25 7:30 am—Mayor's Breakfast @ Coco's ()	26
27	28 7:00 pm—Traffic Safety Committee @ City Hall Community Room	29	30	31		

## **TENTATIVE AGENDAS\***

**\*This list is a tool used by the City to plan and coordinate Council agendas. As a working document, items on this list are subject to frequent changes.**

**Note: Time Estimates include 30 minutes for the first section of the agenda (Mayor's Announcements, etc. through the Consent Calendar) and 15 minutes for the last section (Future Agenda Items through Adjournment).**

### **January 19, 2016 – (Time Est. – 4 hrs)**

**5:00 p.m. Adj. Reg. Meeting - Closed Session: Initiation of Litigation; Potential Litigation (2)**

**6:00 p.m. Adj. Reg. Meeting – City Advisory Board Interviews**

**Mayor's Announcements:**

**City Manager Report:**

#### **Consent**

Consider Award of Contract for Storm Drain Lining and Rehabilitation

Consider Award of Contract for Dewatering Wells

Household Hazardous & Elec. Waste Collection Program Site Liability Agmt w/LA Co.

Claim Against the City - Divona

Claim Against the City – Auto Club/Schiappa

#### **Public Hearings**

Residential Development in Zone 1 (75 mins)

#### **Regular Business**

Discussion of Wireless Antenna Ordinance (Public ROW) (75 mins)

Public Safety Draft Strategic Plan (45 mins)

### **February 2, 2016 – (Time Est. – 4 hrs 25 mins)**

**6:00 p.m. Adj. Reg. Meeting – City Advisory Board Interviews**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

#### **Consent**

Border Issues Status Report

Palos Verdes Peninsula Land Conservancy Annual Report

Consider Award of Construction Contract for Hawthorne Blvd. Beautification

#### **Public Hearings**

Council Consideration of Storm Drain User Fee (3 hrs)

**Regular Business**

Appointments to the City Advisory Boards (20 mins)  
Preserve Sign Program - Grant Funded (20 mins)

**February 16, 2016 – (Time Est. – 2 hrs 55 mins)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

Consider Award of Construction Contract for PVDE Guard Rail Project

**Public Hearings**

Terranea CUP Revision – Driveway (20 min)

Code Amendment Initiation – Housing Element (30 mins)

Coastal Permit for 70 Foot Tall Flag Pole at Trump National Golf Club (15 mins)

**Regular Business**

Consider Award of Contract - Hawthorne Blvd. Traffic Signal Synchronization (30 mins)

Comprehensive Annual Financial Report (10 mins)

Earlier Agenda Posting and Late Correspondence (20 mins)

**March 1, 2016 – (Time Est. – 3 hrs 50 mins)**

**6:00 p.m. Adj. Reg. Meeting-Committee/Commission Chair Interviews (if necessary)**

**Closed Session:** Potential Litigation; City Manager Performance Review

**Ceremonial:** Presentation of City Tiles to Former Committee/Commission Members

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

Records Retention and Destruction Schedules

Consider Award of Annual Contracts for Solid Waste Commercial Haulers

Consider Award of Construction Contract for Hawthorne Blvd. Pedestrian Linkage Project

**Public Hearings**

Outdoor Lighting Code Amendment (30 mins)

**Regular Business**

Adoption of RPV Overhead Utilities Conversion Plan (Rule 20A or 20B) (30 mins)



Zone 2 EIR Reinitiation (1 hr)  
Arterial Walls and Fences Update (45 mins)  
Southern Calif Gas Cell Site Presentation (20 mins)

**March 15, 2016 – (Time Est. – 3 hrs 55 mins)**

**6:00 p.m. Adj. Reg. Meeting-Committee/Commission Chair Interviews (if necessary)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

Consider Award of Contract - Pavement Striping Maintenance

Consider Award of Consultant Contract - Ladera Linda Master Plan

**Public Hearings**

Introduction of Updated General Plan (3 hrs)

**Regular Business**

Appointments of Chairs to Committees/Commissions (10 mins)

**April 5, 2016 – (Time Est. –)**

**Closed Session:**

**Mayor's Announcements:**

**City Manager Report:**

**Consent**

Border Issues Status Report

**Public Hearings**

**Regular Business**

**April 19, 2016 – (Time Est. – 2 hrs 45 mins)**

**Closed Session:**

**Study Session:**

**Mayor's Announcements:**

## **City Manager Report:**

### **Consent**

### **Public Hearings**

Adoption of Updated General Plan (2 hrs)

### **Regular Business**

## **Future Agenda Items (Identified at Council Mtgs & pending receipt of memo from Councilmember)**

**January 20, 2015** – Consider feasibility of a resident oversight committee of the Sheriff Department's Services (Campbell); Consideration of Renaming Shoreline Park (Duhovic)

**April 21, 2015** – City Partnership with traditional non-profit organizations in a non-monetary way (Campbell)

**June 2, 2015** – Public/private partnership regarding neighborhood beautification projects (Campbell)

**July 21, 2015** – Unfunded Pension Liability with CalPERS (Campbell); Expansion of resident parking at Abalone Cove after evaluation of Del Cerro Parking Plan (Campbell)

**September 15, 2015** – City Attorney Review of Insurance, Potential Liability and Indemnification Issues regarding the LPG Tank Facility (Duhovic)

**October 20, 2015** -- Review Percentage of Allowable Hardscape at Residential Properties (Duhovic); AirBnB Accommodations in the City (Knight)

**November 17, 2015** – Ethics and Integrity Committee with focus on Social Media Policy (Brooks)

**December 15, 2015** – Earlier start time for City Council Meetings (Brooks)

**January 5, 2016** – Review of Travel Policies & Expense Reimbursement (Campbell)

## **Future Agenda Items Agendized or Otherwise Being Addressed**

**October 7, 2014** - Process of responding to residents' emails sent to [cc@rpv.com](mailto:cc@rpv.com) (Duhovic) [City Manager to research and address]

**December 16, 2014** –Revisit the PVPLC Management Agreement regarding Naming Opportunities (Duhovic) [Staff to address]

**February 3, 2015** - Wireless Antenna Ordinance (Knight) [Agendized for January 19, 2016]

**March 3, 2015** – Annexation of the Navy Fuel Depot property into the City to utilize the space as open space area into perpetuity (Misetich) [City Attorney researching]

**June 30, 2015** – Skate Park (Campbell) [Staff will be working with Skatepark PV proponents]

**July 21, 2015** – Wireless Antenna Master Plan (Campbell) [Agendized for January 19, 2016]; Offshore Fireworks Display near Terranea in July 2016 to be funded by public/private partnership (Misetich) [Staff to address]

**August 4, 2015** – Consideration of Storm Drain User Fee (Campbell) [Agendized for February 2, 2016]

**January 5, 2016** – Earlier Agenda Posting Timing Options and Late Correspondence (Dyda) [Agendized for February 16, 2016]; Public Records Requests and Responses (Campbell) [Staff to address]; Semi-Annual review of City Manager (Campbell) [Agendized for March 1, 2016]; ; Green Hills Activities on South Side of Property & Green Hills Master Plan (Duhovic) [Staff to address]





PVPTV 35 (COX) 39 (VERIZON) Programming Schedule Guide Week of 1/03/16 to 1/09/16	
<b>Sunday, Jan. 3</b>	
<b>12:00PM</b>	
<b>7:00PM</b>	
<b>Monday, Jan. 4</b>	
<b>3:00PM</b>	<b>Palos Verdes Library Dist.</b>
<b>6:00PM</b>	<b>PVP Coordinating Council</b>
<b>7:00PM</b>	<b>PVPUSD Board Meeting</b>
<b>10:00PM</b>	
<b>Tuesday, Jan. 5</b>	
<b>7:00AM</b>	
<b>7:00PM</b>	<b>LIVE- City of RPV City Council Meeting January 5th, 2016</b>
<b>Wednesday, Jan. 6</b>	
<b>8:00AM</b>	
<b>7:00PM</b>	<b>City of RPV City Council Meeting January 5th, 2016</b>
<b>Thursday, Jan. 7</b>	
<b>7:00AM</b>	<b>City of RPV City Council Meeting January 5th, 2016</b>
<b>7:00PM</b>	
<b>10:00PM</b>	<b>City of RPV City Council Meeting January 5th, 2016</b>
<b>Friday, Jan. 8</b>	
<b>7:00AM</b>	<b>City of RPV City Council Meeting January 5th, 2016</b>
<b>7:00PM</b>	<b>City of RPV City Council Meeting January 5th, 2016</b>
<b>Saturday, Jan. 9</b>	
<b>10:00 AM</b>	
<b>1:00PM</b>	<b>City of RPV City Council Meeting January 5th, 2016</b>
<b>7:00PM</b>	<b>City of RPV City Council Meeting January 5th, 2016</b>

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT- LOMITA STATION  
REPORTED CRIMES & ARRESTS BETWEEN 12/27/15 - 1/2/16**

**LOMITA:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT (UNLOCKED VEHICLE)	15-05005	1711	12/27/2015	0700-0900	2200 BLK 250TH ST	UNLOCKED VEHICLE	BLANKETS, MISC PARTY DECORATIONS, CANDY, SHOES, MISC JEWELRY, CAMERA, U.S. CURRENCY	SUSPECT(S) UNKNOWN
PETTY THEFT (UNLOCKED VEHICLE)	15-05002	1712	12/27/2015-12/28/2015	1800-0730	24800 BLK ESHELMAN AV	UNLOCKED VEHICLE	SECURITY GATE OPENER, U.S. CURRENCY	SUSPECT(S) UNKNOWN
ROBBERY	15-04982	1714	12/27/2015	0059	1800 BLK PCH	OPEN FOR BUSINESS	(6) PACKS OF BEER	SUSPECT1: FH/20's/500/120/BRO/BRO, SUSPECT2: MH/20's/504/150/BRO EYES, SUSPECT3: FH/20's/410/120/BRO/BRO, SUSPECT4: MH/20's/510/160/BRO/BRO.
BURGLARY (VEHICLE)	15-05015	1710	12/28/2015-12/29/2015	1700-0415	24600 BLK ESHELMAN AV	NO SIGNS OF FORCED ENTRY	SUNGLASSES, GPS, MAKE-UP BAG CONTAINING MISC MAKE-UP, VEH KEY	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	16-00027	1712	12/29/2015-1/3/2016	1500-1500	253RD ST / WALNUT AV	N/A	2001 GRN BMW X-5 SUV	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	15-05012	1714	12/29/2015	1050	2000 BLK PCH	UNLOCKED VEHICLE	2011 BLU HYUNDAI ELANTRA	1 SUSPECT ARRESTED
GRAND THEFT (UNLOCKED VEHICLE)	16-00010	1711	12/30/2015-1/1/2016	1900-1640	2000 BLK 255TH ST	UNLOCKED VEHICLE	U.S. CURRENCY	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	15-05044	1713	12/31/2015	0001-0830	25800 BLK APPIAN WAY	N/A	1995 GOLD HONDA ACCORD	SUSPECT(S) UNKNOWN
<b>ARRESTS: DOMESTIC VIOLENCE-1, DRUGS-1, DRUNK IN PUBLIC-1, DRUGS-1, GTA-1, SUSPENDED LICENSE-1, WARRANTS-5</b>								

**RANCHO PALOS VERDES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT (AUTO)	15-04794	1730	12/12/2015-12/13/2015	2200-1500	27100 BLK SHOREWOOD DR	N/A	1993 GRN 4DR SATURN SL2	SUSPECT(S) UNKNOWN. VEH RECOVERED.
BURGLARY (VEHICLE)	15-04990	1730	12/26/2015-12/27/2015	2100-1350	HAWTHORNE BL / MESABA DR	DRIVER WINDOW MOLDING WAS CUT / PASSENGER WINDOW PRIED	XOBX, GENERATOR, LUGGAGE, MISC TOOLS, MISC HAIR GROOMING ACCESSORIES, SLEEPING BAGS, WINTER CLOTHES	SUSPECT(S) UNKNOWN
BURGLARY (GARAGE)	15-04984	1744	12/26/2015-12/27/2015	1930-0900	4300 BLK VIA FRASCATI	WINDOW SMASHED	SKATEBOARD	SUSP: M/MEDIUM COMPLEXION/20's/WRG A BLK HOODED SWEATSHIRT IN A 2015 BLK HONDA CIVIC.
BURGLARY (VEHICLE)	15-04985	1730	12/27/2015	0030-0930	27100 BLK MESABA DR	REAR WINDOW SMASHED	BEER	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	15-05014	1746	12/28/2015-12/29/2015	1900-1100	THISTLEWOOD WAY	N/A	1996 WHI FORD RANGER TRUCK	SUSPECT(S) UNKNOWN. VEH RECOVERED.

BURGLARY (RESIDENTIAL) / GRAND THEFT (AUTO)	15-05023	1744	12/29/2015	2047	1800 BLK MACARTHUR	GARAGE REMOTE IN VEH	2011 BLK HONDA RIDGELINE TRUCK (RECOVERED), IPAD, MISC COSTUME JEWELRY, U.S. CURRENCY	SUSPECT: MW/20/509/160
BURGLARY (VEHICLE)	15-05028	1747	12/29/2015-12/30/2015	1700-1100	1900 BLK AVENIDA APRENDA	NO SIGNS OF FORCED ENTRY	LAPTOP BAG, LAPTOP, PASSPORT, U.S. RESIDENT CARD	SUSPECT(S) UNKNOWN
GRAND THEFT (AUTO)	15-05043	1747	12/30/2015-12/31/2015	2030-0430	2100 BLK REDONDELA DR	N/A	1987 GOLD 4DR HONDA ACCORD	SUSPECT(S) UNKNOWN. VEH RECOVERED.
GRAND THEFT (AUTO)	16-00024	1740	1/1/2016	0900	SWEETBAY RD	N/A	2001 BLK TOYOTA TACOMA P/U	2 NAMED SUSPECTS
PETTY THEFT	16-00014	1740	12/24/2015-12/26/2015	2030-1000	POMEGRANATE RD	N/A	EXTERIOR INDUSTRIAL STADIUM LIGHTS	SUSPECT(S) UNKNOWN
PETTY THEFT	16-00015	1740	12/18/2015-12/24/2015	0001-2359	POMEGRANATE RD	N/A	RIDING BOOTS	SUSPECT(S) UNKNOWN
ROBBERY	16-00018	1746	1/2/2015	2243	29100 BLK WESTERN AV	OPEN FOR BUSINESS	CASES OF BEER/ALCHOL (RECOVERED)	SUSPECT1: FH/20's/505/120/BRO-ORG HAIR/BRO EYES, SUSPECT2: MH/20's/510/150, SUSPECT3: MH/20's/510/150/GRN EYES, SUSPECT4: MH/20's/510/150, BRO HAIR
<b>ARRESTS: DOMESTIC VIOLENCE-2, GRAND THEFT-1, GTA-1, NO LICENSE-1, RECEIVING STOLEN PROPERTY-1, SUSPENDED LICENSE-1, WARRANT-1</b>								

**ROLLING HILLS:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
GRAND THEFT	15-05036	1761	12/28/2015	2100	CABALLEROS RD	N/A	U.S. CURRENCY, GLASSES, CHECKS, MEDICATION	VICT KNOWS THE SUSPECTS
<b>NO ARRESTS DURING THIS TIME</b>								

**ROLLING HILLS ESTATES:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
BURGLARY (SHOPLIFTING)	15-05031	1724	12/30/2015	1435	PENINSULA CENTER	OPEN FOR BUSINESS	MISC GROCCERY PRODUCTS	SUSPECT1: FB/504-505/190-195/GRY HAIR/BRO EYES, SUSPECT2: MA/506-507/155-160/BRO EYES. SUSPECTS LEFT IN A BLK TOYOTA COROLLA.
BURGLARY (RESIDENTIAL)	15-05049	1720	12/31/2015	0800-2127	SILVER SADDLE LN	REAR DOOR GLASS PANE SMASHED	SAFE, MISC JEWELRY	SUSPECT(S) UNKNOWN
<b>ARRESTS: SUSPENDED LICENSE-1</b>								

**SAN PEDRO:**

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
<b>NO CRIMES DURING THIS TIME</b>								
<b>ARRESTS: DRUGS-1</b>								



PVP:

CRIME	FILE #	RD	DATE	TIME	LOCATION	METHOD OF ENTRY	LOSS	ADDITIONAL INFORMATION
PETTY THEFT	15-05034	1754	12/30/2015	1620-1700	26800 BLK EASTVALE RD	N/A	PACKAGE	SUSPECT(S) UNKNOWN
ARRESTS: DOMESTIC VIOLENCE-1								

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2016

[illegible]

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2015

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/22/2014	1/2/2015	Southern California Tile, Marble & Terrazzo Compliance Committee	PRA for names, addresses and license numbers sub-contractors for Ryan Park Southern Entrance Realignment	1/7/15 Deputy City Clerk sent email and hard copy to requestor. Completed.
12/23/2014	1/8/2015	Alicia Strathman Asset Management Consultants	Revised PRA from July 9, 2014 to include additional trust deposit request.	1/13/15 Accountant Lin responded. Completed.
1/6/2015	1/6/2015	Jeremy Davies	DVD of August 5, 2014	1/9/15 Mr. Davies picked up and paid for dvd. Completed.
1/7/2015	1/14/2015	Somsee Yang SCI Consulting Group	Request copies of stormwater ballot for 2005 and 2007	1/14/15 Deputy City Clerk Takaoka responded, now awaiting response/payment. 1/27/15 payment received. Completed.
1/21/2015	1/21/2015	Nate Baker	FOIA request- actual SPAM- possible virus	no action taken
1/23/2015	1/23/2015	Tim Goodyear	PRA for accounting of uncashed checks outstanding for 180 days or more	2/2/14 Response sent to requestor. Completed. Requestor asked follow up question. Completed.
1/27/2015	1/27/2015	Brad Austin	PRA for uncashed checks; unrefunded cash escrows; unclaimed tax liens	2/5/15 Response sent to requestor. Completed.
1/28/2015	1/28/2015	Suzanne Tejeda	Request for resolution regarding CEDA 2013-58.	Deputy City Clerk Takaoka responded. Completed.
2/16/2015	2/17/2015	John P Adams CPA	Request for contact information of City's bargaining counterparts - contract expiration of bargaining unit representing employees	2/18/15 Human Resource Mgr Robinson provided response. Completed.
2/16/2015	2/17/2015	Eric Chung Smart Procure	Request for purchase orders 11/04/2014 to current.	2/17/15 Deputy City Clerk responded. Completed.
2/24/2015	2/24/2015	Segment Returns LLC Jeffrey Falbo	Request for accounting of uncashed checks - unclaimed funds six months or more.	3/4/15 Deputy City Clerk responded. Completed.
2/25/2015	2/25/2015	Charles Peterson	Request for view preservation ordinance for research study	3/4/15 Deputy City Clerk responded. Completed.
3/3/2015	3/3/2015	Diane Smith	Request for copies of notices of violations from LA County regarding work in the easement	3/5/15 Requestor reviewed the documents with City Clerk Morreale. Selected some items. Completed.
3/4/2015	3/4/2015	Jane Lilly Lopez	Request for sample ballot UUT ordinance/ impartial analysis etc	3/5/15 Adminstrative Analyst Cloke responded. Completed.

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2015

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
3/5/2015	3/5/2015	Rollin Sturgeon	DVD of February 3, 2015 meeting.	3/6/15 City Clerk Morreale responded. Requestor paid for and received dvd. Completed.
4/9/2015	4/9/2015	Kimberly K.Voigtlander	PRA for current legal services agreement	4/13/15 City Clerk Morreale responded. Completed.
4/10/2015	4/10/2015	Sean A. Brady Michel & Associates	PRA for coyote management program etc	4/16/15 Determination letter sent. 5/4/15 Final determination letter sent. Awaiting response/payment from requestor. 5/14/15 received payment. Completed.
4/13/2015	4/13/2015	Tracie L Thompson Meyers Nave	PRA for current legal services agreement	4/13/2015 City Clerk Morreale responded. Completed.
4/20/2015	4/20/2015	Jocelyn Sarigumba City of Torrance	PRA for Inspection Program for routing residential street inspection programs for crosswalks.	4/30/15 Deputy City Clerk responded. Completed.
from 2014		Karen Colvin Sungard H T E	PRA Update on status of RFP for an Enterprise System	2/5/14 Response sent to requestor. Response pending April 2014. 10/15/14 Director McLean sent update- contract will go to Council soon. 4/20/15 Deputy Director Downs responded to requestor. See PRA Log 2015- Final determination to be sent May 18, 2015. 5/21/15 Determination letter sent along with some responsive documents, addtl to be sent out on June 5, 2015. 6/5/15 City Clerk Morreale responded. Completed.
5/8/2015	5/8/2015	Broedlow Lewis	PRA for documents regarding 5500 Palos Verdes Drive South	5/18/15 14 day extension letter sent. 6/1/15 Determination letter sent. 6/5/15 notified requestor documents ready for pick up/payment. Mr. Ebbens pick up and paid for CD. Completed.
5/19/2015	5/19/2015	Eric Chung Smart Procure	PRA for Preprogrammed software reports	5/19/15 Account Clerk Amundson provided response. Completed.
5/27/2015	5/27/2015	Adam S. Bram	PRA files re: 3930 Admirable Drive RPV	6/5/15 DCC Takaoka sent 14 day determination letter. To date no response.

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2015

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
5/27/2015	5/27/2015	Broedlow Lewis	PRA for View Restoration Permit 203	6/4/15 14 day ext letter sent. 6/19/15 Determination letter awaiting response/payment. 6/19/15 Requestor paid/received responsive documents. Completed.
5/20/2015	5/29/2015	Center for Contract Compliance	PRA for McCarrell Canyon Pipe Re-lining	5/29/15 Senior Engineer Winje responded. Completed.
6/3/2015	6/3/2015	Julie Marte	PRA for list of houses with code violations.	6/12/15 CC Morreale sent response letter. Completed.
6/4/2015	6/4/2015	Nelson P. Manabat	PRA for encroachment permits 4726 Browndeer Lane	6/10/15 DCC Takaoka sent responsive documents. Completed.
6/11/2015	6/11/2015	Ken DeLong	PRA for City Attorney RFP	6/11/15 CC Morreale responded. 9/2/15 Completed.
6/18/2015	6/18/2015	Nancy Joseph	PRA for pre-employment check- misdemeanors- felonies	6/18/15 CC Morreale responded. Completed.
6/18/2015	6/18/2015	Francesca Muller (Storetrieve)	PRA for contracts regarding off site storage	6/18/15 DCC Takaoka responded. Completed.
6/18/2015	6/18/2015	Ken DeLong	PRA for documents regarding Fiber Optic Cable	6/26/15 CC Morreale sent response to requestor. Mr. DeLong will review docs on 6/30/15 with DCC Takaoka. 6/30/15 Mr. DeLong reviewed/selected and paid for items. He may follow up with questions to DD Jules but for now PRA is completed.
6/23/2015	6/23/2015	Doug Butler	PRA for minutes Valley View Road	6/25/15 Mr. Butler picked up and paid for records. Completed.
6/23/2015	6/23/2015	Ken DeLong	PRA for Hawthorne Traffic Signal Project	7/2/15 DD Jules responded. Completed.
6/25/2015	6/25/2015	Shelley Parker	PRA for Employee Names/Titles/Positions etc	6/25/15 DCC Takaoka responded. Completed.
6/30/2015	6/30/2015	Bianca Kapadia	PRA for records for 5656 Crest Road	7/10/15 CC Morreale sent determination letter to requestor. Awaiting response/payment. 7/13/15 payment received. Awaiting response on suite number for mailing. CC Morreale received response. Completed.
7/1/2015	7/1/2015	Kathy Willock	PRA for UUT info	7/1/15 CC Morreale responded. Completed.



## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2015

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/2/2015	7/2/2015	Richard Hopp	PRA for records re: CA Assembly Bill 1182	7/2/2015 DCC Takaoka responded. Completed.
7/2/2015	7/2/2015	Joan Davidson	PRA for Campaign Statements Campbell Misetich Brooks	7/2/15 DCC provided copies. Requestor picked up and paid. Completed. 7/7/15 requested and paid for additional forms. Completed.
7/9/2015	7/9/2015	Alex Cocca SoCal Office Technologies	PRA for RFP and agreements for copier/multifunction contract	7/13/2015 DCC Takaoka sent response to requestor. Completed.
7/13/2015	7/13/2015	David S. Wells Partner and Engineering and Science Inc.	PRA for Code Enforcement and Code Compliance regarding The Terraces 28821 - 28901 Western Ave	7/23/15 DCC Takaoka sent determination letter, rec'd payment 7/24. 7/28/15 Mr. Wells picked up documents. Completed.
7/14/2015	7/15/2015	Megan Barnes Daily Breeze	PRA for RCS Investigations Report	7/24/15 CC Morreale sent determination letter. 7/24/15 rec'd payment - completed. 7/29/15 CC Morreale emailed corrected report. Completed.
7/15/2015	7/15/2015	Jeff Lewis	PRA for RCS Investigations Report; City Report regarding Green Hills Mausoleum; communications etc.	7/24/15 CC Morreale sent determination letter. 7/29/15 CC Morreale emailed corrected report. 2nd Production due 8/7/15. 8/7/15 CC Morreale sent determination letter to requestor. Awaiting response/payment. To date no response from requestor regarding 2nd Production
7/15/2015	7/15/2015	Campaign LA	PRA for candidate information	7/15/15 CC Morreale responded to requestor. Completed.
7/17/2015	7/17/2015	Terrie Tengelsen	PRA for Area G fiscal reports/payments/annual cost allocations.	7/22/15 DCC responded- awaiting payment/response. 7/23/15 Per CClerk and CAttorney documents provided to DA's office via PDF at no charge . Completed.
7/20/2015	7/20/2015	Louis Pazienza	PRA for documents regarding 28821 S. Western Ave	7/30/15 DCC Takaoka sent determination letter to requestor. Awaiting response/payment. (related to Pazienza request. Awaiting response/payment. Check received 8/17/15 and documents were mailed. Completed.

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2015

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
7/22/2015	7/22/2015	Brandon Childers	PRA for uncashed checks; unrefunded cash escrows; unclaimed tax liens	7/23/15 DCC Takaoka responded. Completed.
7/23/2015	7/23/2015	Tatia Strader City of Torrance	PRA for Sidewalk inspection program	7/29/15 DCC Takaoka responded to requestor. Completed.
7/27/2015	7/27/2015	Anna Doucette	PRA for Certificates of occupancy for 28821 -28901 S Western	7/30/15 DCC Takaoka sent determination letter to requestor (related to Pazienza request. Awaiting response/payment. Check received 8/17/15 and documents were mailed. Completed.
8/3/2015	8/3/2015	Campaign LA	PRA for candidate information	8/3/15 DCC Takaoka sent response. Completed.
8/10/2015	8/10/2015	Campaign LA	PRA for candidate information	8/10/15 DCC Takaoka sent response. Completed.
8/11/2012	8/11/2015	Dave Baldwin	PRA for documents relating to 32039 Sea Ridge Circle	8/13/15 Received payment for copies. 8/25/15 Requestor picked up copies. Completed.
8/13/2015	8/13/2015	Liz Hosmer	PRA for candidate information	8/13/15 CC Morreale responded. Completed.
8/16/2015	8/17/2015	Ali Norlin	PRA for candidate information	8/17/15 CC Morreale responded. Completed.
8/20/2015	8/20/2015	North American Procurement Council	PRA for Sunnyside Ridge Trail Segment Project planholders	8/25/15 Staff Asst Mitchell responded. Completed.
8/20/2015	8/20/2015	Smart Procure Ireshah Andre	PRA for PO/Vendor Information	8/25/15 DCC Takaoka responded. Completed.
8/21/2015	8/21/2015	Jameelah McMillan	PRA for Uncashed Check Unclaimed funds six months or more	8/26/15 DCC Takaoka responded to clarified request. Completed.
8/24/2015	8/24/2015	Asset Management Consultants	PRA for Trust Nos. associated with Long Point Development LLC	9/1/15 DCC Takaoka provided Accountant Lin's response. Completed.
8/28/2015	8/28/2015	North American Procurement Council	PRA for Bid tabulation Sunnyside Ridge Trail Segment	8/28/15 Staff Asst Mitchell responded. Completed.
9/2/2015	9/2/2015	Lisa Herzog	PRA for invoices and checks for private professional contractors, surveyors, engineers etc	9/11/15 DCC Takaoka forwarded DDF Downs response to requestor. 9/22/15 CC Morreale left detailed message on requestor's voice mail requesting approx. deposit for 5000+ pages of invoices/checks. To date no response from requestor.

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2015

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
9/9/2015	9/9/2015	North American Procurement Council	PRA for Plan holders PVDE (Guardrails) Project	9/9/15 Staff Assistant Mitchell responded. Completed.
9/12/2015	9/14/2015	Rashid A. ElMalik Jr.	PRA for Apartment Rental surveys; Landlord Outreach; Section 8 etc	9/24/15 DCC Takaoka responded, along with Senior Planner Kim. Completed.
9/12/2015	9/14/2015	Sharon Yarber	PRA for bid proposal request/ad and copies of bids submitted.	9/14/15 Senior Admin Analyst Ramezani responded. Completed.
9/16/2015	9/16/2015	Maribel Spillard	PRA regarding fire sprinkler permits for commercial and residential locations	9/21/15 DCC Takaoka sent determination letter. Awaiting response/payment. 9/24/15 received payment. Completed.
9/17/2015	9/17/2015	Jeff Lewis	PRA for Lightman Settlement Agmt; all submissions to City's Anonymous Fraud, Waste and Abuse Hotline Jan 2015-present	9/22/15 CC Morreale responded to the first portion of the PRA. 9/28/15 CC Morreale responded. Completed.
9/18/2015	9/18/2015	North American Procurement Council	PRA for Bid tabulation PVDE Traffic Safety (Guardrails) Project	9/18/15 Deputy Director Jules responded. Completed.
9/23/2015	9/23/2015	Robert D. Crockett	PRA for various email, correspondence from staff/Council; reports from surveyors; late corr. etc	10/5/15 CC Morreale responded. Determination letter due Oct. 19, 2015. 10/19/15 CC Morreale sent response, documents available for review 10/26/15 (some materials available on disc).
10/5/2015	10/5/2015	Anne Sansalone	PRA for Blue Prints for stretch of roadway as existed 10/27/12 -PVDE Corsini	10/7/15 DCC contacted requestor. Awaiting payment-docs with Cashier. Per Cashier Vitez payment rec'd documents picked up. Completed.
10/7/2015	10/7/2015	Dan Clark for Business Software Centre	PRA for Computer information/software/number of pcs in use/assessment tools etc	10/19/15 IT Manager Landon provided responses. Completed.
10/7/2015	10/7/2015	Marisol B. Hernandez	PRA for Sunnyside Ridge Trail Segment Project	10/7/15 Senior Engineer Winje responded. Completed.
10/12/2015	10/12/2015	Yelena Zeltser	PRA for Lease contracts or concession agreements for food services	10/13/15 DCC Takaoka responded. Completed.
10/13/2015	10/13/2015	April Sandell	PRA for copy of lawsuit pleadings for Bodiwal-White/Viramontes Lawsuit	10/13/15 DCC Takaoka responded. 10/14/15 requestor paid and picked up documents. Completed.
10/16/2015	10/16/2015	Brad Austin	PRA for Uncashed Check Unclaimed funds six months or more	10/19/15 Accountant Lin provided response. Completed.
10/16/2015	10/16/2015	Robert Fellner	PRA for RPV Employee compensation report for 2014	10/19/15 DD Downs responded. Completed.

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2015

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
10/18/2015	10/19/2015	North American Procurement Council	PRA for Planholders Hawthorne Blvd ROW Beautification Project	10/19/15 DCC Takaoka responded. Completed.
11/3/2015	11/3/2015	Denise Hill for Jerome J. Blum Esq.	PRa for Business License SYNFAST Oil Change	11/10/15 Staff Asst Mahtani provided response. Completed.
10/30/2015	11/4/2015	D. Woolley & Assoc	PRA for design firms - land surveyors etc 1/1/14-10/1/15	11/16/15 DCC Takaoka responded to requestor. Awaiting further direction from Mr. Woolley. 12/14/15 CC Morreale and staff clarified request with Mr. Woolley. 12/18/15 emailed Mr. Woolley first set of documents is ready- awaiting payment.
11/4/2015	11/4/2015	K. Martin Five Brothers	PRA Ordinance Inquiry	11/4/15 DCC Takaoka responded. Completed.
11/6/2015	11/6/2015	EdgePoint	PRA for unclaimed funds	11/10/15 Accountant Lin provided response. Completed.
11/4/2015	11/9/2015	Marisol B. Hernandez	PRA for name of contractors/subcontractors for Catch Basin Cleaning 2015-16	11/9/15 Senior Engineer Winje responded. Completed.
11/10/2015	11/10/2015	Tom Long	PRA for various estimated costs repair/maintenance of storm drain; Machado Lake etc	11/20/15 DCC Takaoka responded. Completed.
11/13/2015	11/13/2015	Luke Watterson	PRA for maintenance of small cell wireless communication network.	11/13/15 DD Jules responded but is awaiting further direction from requestor. 11/25/15 DD Jules provided requestor with agreement. Completed.
11/25/2015	11/30/2015	Nadine Weeden Smart Procure	PRA for electronic purchasing records for 8/19/15 to present	12/1/15 DCC Takaoka responded. Completed.
12/03/2015	12/4/2015	North American Procurement Council	PRA for list of planholders (bidders) for the 2015 Storm Drain Lining Project.	12/7/15 Engineer Eder responded. Completed.
	12/7/2015	Marisol B. Hernandez SOCCAL	PRA for Sunnyside Ridge Trail Segment	12/08/15 Senior Engineer Winje responded. Completed.
12/10/2015	12/14/2015	Brown, Brown & Brown	PRA for documents related to 6002 Via Sonoma	12/23/15 14 day determination letter sent.
12/15/2015	12/15/2015	Rachel Van Wert	PRA for rooftop solar permits 2007 to present.	12/15/15 CCMorreale left message seeking additional information. 12/22/15 Conference call with CDD Director and requestor; no list exists; completed.

## PUBLIC RECORDS ACT REQUESTS - TRACKING LOG 2015

DATE OF REQUEST	DATE RECEIVED	REQUESTOR	SUBJECT	ACTION TAKEN
12/15/2015	12/15/2015	Noel Weiss	PRA for Resolution and Indemnity Agreement	1/6/16 CC Morreale responded. Requestor is awaiting Indemnity Agreement from City Atty's office.
12/18/2015	12/18/2015	North American Procurement Council	PRA for list of planholders (bidders) for the 2015 Storm Drain Lining Project.	12/18/15 PW Engineer Eder responded. Completed.
12/21/2015	12/22/2015	Christopher Contreras	Crime Statistics	12/22/2015 Provided link to crime reports on City website; Completed.
12/22/2015	12/22/2015	Candace Martin	PRA for documents relating to 6600 Beachview Drive	12/22/15 CC Morreale responded to requestor. 1/5/16 Conf call with DD Mihranian and City Clerk staff to further clarify request. Requestor will submit deposit for records.



## Memorandum

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Date: December 16, 2015  
To: Leza Mikhail, City of RPV and Ranjini Zucker, SCAG  
From: Christine Babla, AECOM  
Subject: **Western Avenue: Final Approved Strategy Document**  
Attachments: Approved December 15, 2015 Document

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The Western Avenue Corridor Street Enhancement Strategy (SCAG Contract Number 14-001-B43, RVP Western Avenue Corridor Design Implementation Guidelines), was approved by the City of Rancho Palos Verdes City Council at their December 15, 2015 meeting. The following changes to the document have been made following Council direction and subsequent coordination with Leza Mikhail, City of RPV Senior Planner.

1. Cover and all locations:
  - Changed date to “**APPROVED DECEMBER 15, 2015**”
2. Table of Contents:
  - under item 2.1, changed “Design Guidelines” to “Strategy”
3. Page 3, changes to blue text:

The Western Avenue Corridor Street Enhancement Strategy (“the Strategy”) provides direction for street corridor improvements within the project area, in conjunction with the Western Avenue Traffic Improvement Plan. The Western Avenue street corridor is the segment of Western Avenue between Summerland and Palos Verdes Drive North. The Strategy aims to streamline traffic movement, shape future improvements to the this corridor to be consistent with the established Vision Plan, and to be seamless as the corridor traverses through the Cities of Rancho Palos Verdes and Los Angeles jurisdictions.
4. Page 4, change to fourth paragraph:

In addition, the consultant conducted a number of Open House functions and public hearings between March 2015 and August 2015, and reviewed all verbal and written comments from members of the public to mold the final Strategy into a document that works best for residents, businesses, and future decision makers.
5. Page 5, changes to Step 5 text:

Over the years, as projects get implemented, the corridor begins to resemble the aspirations of the Vision.

6. Page 11, changes to 2.2 Paragraph 3:  
The Strategy may also be used by the City to initiate an update to the existing design principles and guidelines found within the existing three Specific Plans that encompass the City's Western Avenue commercial corridor. Any updates will require a public process within the City of RPV.
7. Page 14, changes to "reclaim" under Middle Segment text  
Reclaim-Use on-street parking to accommodate streetscape improvements. Because of adjacencies (backyards of homes), on-street parking on the west side of the street is rarely used. Instead, this space can ~~be reclaimed and~~ used for new bikeways and to accommodate identity signage, green infrastructure, or expanded sidewalks. See Sec 4.1.
8. Page 14, changes to "reclaim" under Northern Segment text  
Reclaim-Use on-street parking to accommodate streetscape improvements. On-street parking in the Northern Segment is rarely used. This space can be ~~reclaimed and~~ used for new bikeways and to accommodate signage, green infrastructure, or expanded sidewalks. See Sec 4.1.
9. Page 24, changes to 4.1C text:  
In addition to creating great urban-public spaces, it is critical to develop a strong pedestrian network that makes traveling between these spaces easy, safe, and enjoyable.
10. Page 26, changes to 4.2B1 text:  
Public walkway connections between streets and buildings are ~~required~~discouraged.
11. Page 29, changes to 4.3 text:  
There may be opportunities for the City of RPV, in conjunction with the City of LA and Caltrans, to work closely with homeowners and the HOA to assist homeowners with improvements to residential slopes and backyard walls.
12. Page 30, changes to 4.4B4 text:  
Streetscape planting zones should be linked by a common comprehensive drainage system, in ~~concert conjunction~~ with existing storm drainage and potential water sensitive urban design measures.
13. Page 32, changes to 4.5A2 text:  
Existing mature trees should be maintained wherever possible, and incorporated within the design of ~~the any~~ corridor improvements.
14. Page 32, changed to header:  
AB. Planting Selection
15. Page 42, changes to text in brackets:  
The following concepts are presented to assist ~~either each~~ City in determining what, if any, changes to each City's private development regulations should be made to complement the public right-of-way improvements identified in the Strategy. These concepts underscore basic design principles that are intended to produce high-quality buildings, memorable places, and a vibrant ~~urban realm~~streetscape. They are not intended to be indicative of any style, but to encourage innovation and ~~good urban form~~community character.
16. Page 43, changes to 5.2B1 text:  
Surface parking lots are discouraged along directly adjacent to Western Avenue, and other frontages with active, pedestrian-oriented uses.



1641 Border Avenue • Torrance, CA 90501 T 310.618.2190 888.618.2190 F 310.618.2191 W [hamilton-associates.net](http://hamilton-associates.net)

December 20, 2015  
Project No. 15-2035

**Trump National Golf Course**  
1 Trump National Drive  
Rancho Palos Verdes, CA 90275

Attention: Ms. Lili Amini, General Manager

Subject: Geotechnical Reconnaissance, Pedestrian Bridge No. 10, Trump National Golf Course, La Rotunda Canyon, Rancho Palos Verdes, California.

Dear Ms. Amini:

Presented herewith is H&A's preliminary geotechnical assessment of Pedestrian Bridge No. 10 at the La Rotunda Canyon crossing at Trump National Golf Course (TNGC). The location of the bridge is shown on Figure 1, below.



**Figure 1 Aerial View of Pedestrian Bridge No. 10.**

**Hamilton & Associates, Inc.**

Geotechnical Engineering Construction Testing & Inspection Materials Laboratory

## **BACKGROUND**

The subject pedestrian bridge is located at Trump National Golf Course within the City of Rancho Palos Verdes, California. The pedestrian bridge crosses La Rotunda Canyon just prior to a steep drop-off at the bluff face and outlet to the Pacific Ocean. H&A understands that the bridge abutments are supported by approximately 21 feet deep caissons, embedded approximately 10 feet into bedrock. A representative cross section of the bridge crossing and canyon erosional profile is provided on Plate 1. A sewer line was constructed below the canyon bottom in the 1950's and crosses the canyon, just upstream and parallel to the bridge crossing. Approximately 14 years ago, a storm drain outlet (Line H) for a new development was constructed just north (upstream) of the bridge and buried sewer crossing, increasing concentrated storm water flow in the canyon and causing continued and severe erosion of the canyon floor and the sidewalls at a rapid rate and downstream (where landslides are occurring) of this project. Emergency repair to protect the sewer line was performed by the Sanitation Districts 14 years ago, and again recently, which included placing protective reinforced concrete on a section of the canyon bottom to encase the sewer and replace washed away soil and bedrock. However, continued erosion from concentrated storm water is causing severe erosion of the canyon including soil and bedrock that support the pedestrian bridge abutment.

## **GEOTECHNICAL OBSERVATIONS**

Site observations were performed by Converse Consultants in April 1999 and again following heavy storms in March 2000. A plot showing the amount of observed canyon erosion at that time is provided on the Bridge Cross Section, Plate 1.

In November 2013 and December 2015, representatives from H&A performed field reconnaissance and updated the canyon erosional profile as shown on Plate 1. Some typical surficial raveling of the canyon walls during rain storms is ongoing and a common phenomenon in the region. However, immediately adjacent and downstream of the pedestrian bridge, dormant and active landslides are evident. These occur on both canyon walls and are to a large degree responsible for the widening of La Rotunda Canyon near the shoreline south of the study site. Based solely on geologic mapping, these landslides likely stem from erosion and undercutting of weathered bedrock by natural and anthropic La Rotunda Canyon outflow during storms, and from marine wave-cutting at the shoreline. In addition to the landslides along the higher steeper slopes, tension cracks above the heads of some landslides (adjacent to the pedestrian bridge) have opened (Figures 2 and 3), thus indicating incipient slip on some segments of the canyon walls. Severe erosion and land sliding is widening the canyon. Since reconnaissance 16 years ago in 1999 by Converse Consultants, the canyon profile immediately under the pedestrian bridge has widened and deepened approximately 10 feet and 15 feet, respectively. Erosion has occurred at an average rate of 1 foot per year, however the canyon bottom was observed to erode more than 5 feet during a large storm event in 2000.





**Figure 2 Tension cracks at head of landslides adjacent to east bridge abutment.**



**Figure 3 Tension cracks on slope adjacent to west bridge abutment.**



## CONCLUSIONS

Presented herewith is H&A's preliminary geotechnical assessment of Pedestrian Bridge No. 10 at the La Rotunda Canyon crossing at Trump National Golf Course (TNGC). Our work is based on observation and measurement of canyon erosion relative to the bridge abutments; neither geotechnical subsurface exploration nor analysis has been performed at this time. Structural evaluation of the bridge is being performed by others.

A color-tagged system is typically used to classify severity of damage or the overall condition of a structure. The exact definition for each color may be different at local levels. Tagging is performed by government building officials or, occasionally during disasters, by engineers deputized by the building official. Natural disasters such as earthquakes, floods and mudslides are among the most common causes of a structure being red-, yellow- or green-tagged. Usually, after such incidents, the local government body responsible for enforcing the building safety code examines the affected structures and tags them as appropriate. A 'red-tagged' structure has been severely damaged to the degree that the structure is too dangerous to inhabit. Similarly, a structure is 'yellow-tagged' if it has been moderately damaged to the degree that its habitability is limited (only during the day, for example). A 'green-tagged' structure may mean the structure is either undamaged or has suffered slight damage, although differences exist at local levels when to use a green tag.

From a Geotechnical Viewpoint, the subject pedestrian bridge would be considered 'green', however the bridge is in eminent risk from continued deepening and widening of the canyon especially with the anticipated 'El Nino' storm flow. The time until conditions may necessitate closure of the pedestrian bridge cannot be predicted at this time. Therefore, this firm recommends periodic reexamination of the canyon and bridge particularly following earthquakes, floods and landslides. The condition should be further evaluated and will most likely warrant relocating the pedestrian bridge and/or path further up canyon; and possibly include a canyon drainage improvement project to control concentrated storm water flows from up canyon developments and ease the canyon erosional process to a more natural state. We thank you for the opportunity of working with you. If there are any questions, please do not hesitate to contact the undersigned. We look forward to assisting you during further evaluations, as necessary.

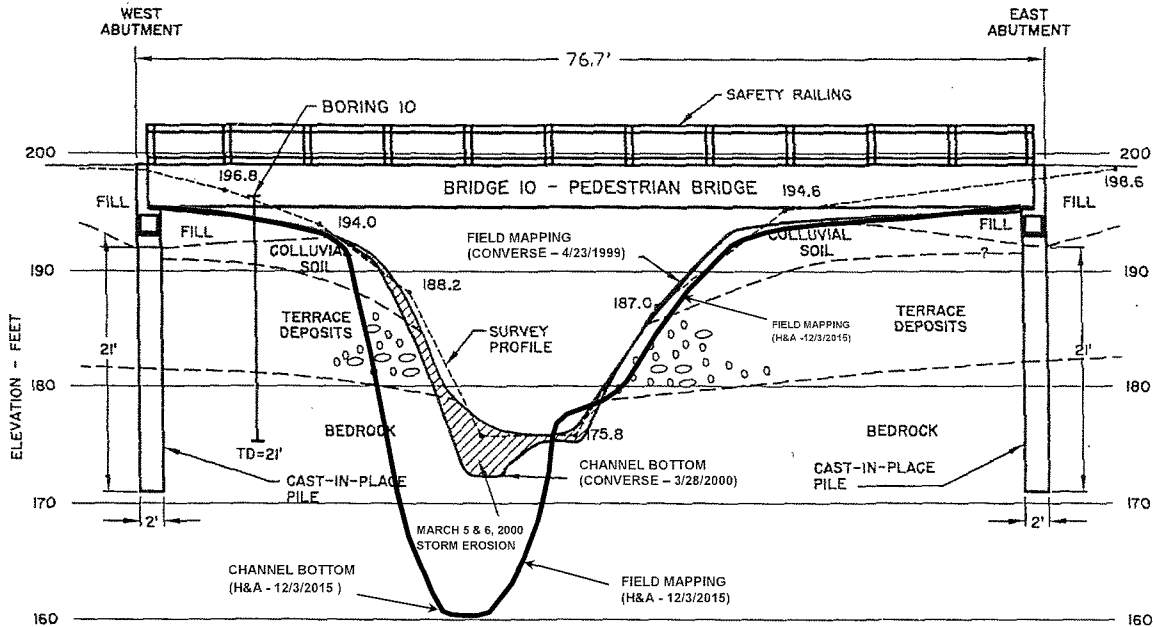
Respectfully submitted,  
**HAMILTON & ASSOCIATES, INC.**



David T. Hamilton, M.S., P.E., G.E.  
Principal Geotechnical Engineer

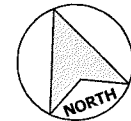
Attachment: Plate 1 – Pedestrian Bridge Cross Section

## Cross Section Pedestrian Bridge No. 10



- CROSS SECTION PROFILE FACING UP THE CANYON
- MEASUREMENTS TAKEN FROM TOP OF BRIDGE DECK ON THE NORTH SIDE

**PEDESTRIAN BRIDGE**  
**TRUMP NATIONAL GOLF COURSE**  
**LA ROTUNDA CANYON CROSSING**  
**RANCHO PALOS VERDES, CA**



APPROX SCALE: 1" = 10'

Based on Geologic Cross Section Profile by:  
Converse Consultants  
Project No. 97-31-297-01  
Date: (3/20/2000)

PROJECT: TNGC - La Rotunda Canyon Crossing

DECEMBER 2015

PROJECT NO: 15-2035

**H** Hamilton & Associates

PLATE 1



# City of Rancho Palos Verdes

## Monthly Planning Activity Summary For the Month of December 2015

New Cases Received	Staff Approvals	Staff Denials	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
39	37	0	0	0	0	0	0	0	0

### New ZON\* Applications by Type

Application Type	Number
Site Plan Review	30
Foliage Analysis	7
Neighborhood Compatibility Analysis	3
Grading Approval	3
Sign Permit	4
Special Use Permit	1
Special Construction Permit	1
Case Voided/Withdrawn/Canceled	2
<b>Number of Unique Applications:</b>	<b>51</b>
<b>Number of New ZON Cases:</b>	<b>39</b>

### New SUB\* Applications by Type

Application Type	Number
<b>Number of Unique Applications:</b>	
<b>Number of New SUB Cases:</b>	

### Closed Case Summary

#### Staff Decisions

Number of Cases Closed: **36**  
Median Processing Time: **0 days**

#### All Planning Cases

Number of Cases Closed: **36**  
Median Processing Time: **152 days**

\* ZON = Zoning, SUB = Subdivision



# City of Rancho Palos Verdes

## Monthly View Activity Summary For the Month of December 2015

New Cases Received	Director Approvals	Director Denials	Planning Commission Approvals	Planning Commission Denials	City Council Approvals	City Council Denials	Appeals Heard
2	0	0	0	0	0	0	0

### New View Cases (MTD)

Application Type	Number
	2
Number of New Cases:	2

### Pre-Application Meetings (MTD)

Application Type	Number
Number of Pre-Application Meetings:	

### Resolved By Mediation (MTD)

Application Type	Number
View Restoration Permit	2
Number of Cases:	2

### New View Cases (YTD)

Application Type	Number
View Restoration Permit	15
View Preservation Permit	19
View Maintenance	24
Number of New Cases:	58

### Pre-Application Meetings (YTD)

Application Type	Number
View Restoration Permit	11
Number of Pre-Application Meetings:	11

### Resolved By Mediation (YTD)

Application Type	Number
View Restoration Permit	3
Number of Cases:	3



# Rancho Palos Verdes Monthly Right-of-Way Permits

Issued During December 2015 by Community Development Department

Case #	Issued	Fee	Street Address	Owner	Type	Permittee	Expires
Case Type ROW							
ROW2015-00013	12/3/15	\$ 98.00	3931 PALOS VERDES DR S	YEN, VINCENT W & WENDOLYN O	Dumpster/Roll-off	Waste Management	3/3/16
ROW2015-00014	12/11/15	\$ 98.00	30840 RUE DE LA PIERRE	BALWANT SINGH	Dumpster/Roll-off	EDCO Corporation	1/11/16

Number of **ROW** cases issued: 2

T:\Right-of-Way Monthly Reports\Right-of-Way Activity Summary.rpt



# City of Rancho Palos Verdes

## Monthly Code Enforcement Activity Summary For the Month of December 2015

Complaints Received	Field Inspections	First Notices Issued	Second Notices Issued	Final Notices Issued	Administrative Hearings Conducted	Referral to City Attorney	Other Referrals	Case Closed	Complaint Unfounded
29	69	17	7	4	0	1	1	36	7

### New Complaints by Violation Category

Animals	2
Fence, Wall & Hedge	2
Illegal Grading	1
Graffiti	1
Non-Permitted Construction	1
Other Violation	2
Property Maintenance	10
Trash Cans	10
<b>Total:</b>	<b>29</b>

### Closed Case Summary

#### Municipal Code Violations

Number of Cases Closed: **27**  
Median Processing Time: **0 days**

#### Zoning Code Violations

Number of Cases Closed: **9**  
Median Processing Time: **18 days**

### Illegal Sign Abatement Summary

Street Name	Signs Removed
HAWTHORNE BLVD	4
<b>Total Signs Removed:</b>	<b>4</b>





### Building Activity Report for Rancho Palos Verdes December 2015

Fiscal Year <u>2014-2015</u>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Average # of Inspections per Day	Fiscal Year <u>2014-2015</u>
July	148	\$ 115,809.00	\$ 129,615.00	\$ 718,800.00	21	\$ 45,640.00	0	751	34	July
August	117	\$ 76,981.00	\$ 91,310.00	\$ 484,500.00	19	\$ 13,600.00	0	737	34	August
September	142	\$ 139,076.00	\$ 162,724.00	\$ 714,900.00	15	\$ 25,455.00	0	746	36	September
October	141	\$ 99,869.00	\$ 120,204.00	\$ 1,102,100.00	14	\$ 31,575.00	3	765	33	October
November	123	\$ 62,457.00	\$ 76,616.00	\$ 524,700.00	17	\$ 28,848.00	1	608	34	November
December	92	\$ 45,794.00	\$ 70,172.00	\$ 281,400.00	29	\$ 31,318.00	1	628	33	December
January 2015	152	\$ 164,694.00	\$ 181,679.00	\$ 825,700.00	19	\$ 26,306.00	0	759	36	January
February	105	\$ 105,986.00	\$ 120,291.00	\$ 693,300.00	22	\$ 25,530.00	1	647	32	February
March	117	\$ 83,938.00	\$ 106,519.00	\$ 1,369,900.00	25	\$ 38,552.00	1	690	30	March
April	138	\$ 73,726.00	\$ 94,317.00	\$ 1,174,200.00	26	\$ 33,954.00	1	638	29	April
May	148	\$ 318,920.00	\$ 337,059.00	\$ 2,683,200.00	24	\$ 27,277.00	19	613	29	May
June	146	\$ 133,489.00	\$ 151,427.00	\$ 349,200.00	22	\$ 21,843.00	1	733	33	June
YTD	1569	\$ 1,420,739.00	\$ 1,641,933.00	\$ 10,921,900.00	253	\$ 349,898.00	28	8,315	393	YTD

Fiscal Year <u>2015-2016</u>	Total # of Permits	Total Permit Fees	Total Fees	Total Valuation for Permits	Total # of New Plan Checks	Total Plan Check Fees	# of SFRs	Total # of Inspections	Inspections per Day	Fiscal Year <u>2015-2016</u>
July	146	\$ 154,309.00	\$ 173,305.00	\$ 828,000.00	20	\$ 31,596.00	3	644	27	July
August	188	\$ 91,215.00	\$ 102,835.00	\$ 521,200.00	23	\$ 25,816.00	0	705	32	August
September	133	\$ 158,367.00	\$ 181,249.00	\$ 951,500.00	22	\$ 25,160.00	1	668	32	September
October	163	\$ 117,427.00	\$ 136,047.00	\$ 795,400.00	25	\$ 32,047.00	2	739	34	October
November	163	\$ 61,187.00	\$ 74,625.00	\$ 587,300.00	34	\$ 18,404.00	0	576	29	November
December	115	\$ 93,361.00	\$ 108,327.00	\$ 844,800.00	20	\$ 23,082.00	0	625	31	December
January 2016										January
February										February
March										March
April										April
May										May
June										June
YTD	908	\$ 675,866.00	\$ 776,388.00	\$ 4,528,200.00	144	\$ 156,105.00	6	3957	185	YTD

Previous YR	763	\$539,986.00	\$650,641.00	\$3,826,400.00	115	\$176,436.00	5	4235	204	Previous YR
% Change/YTD	19%	25%	19%	18%	25%	-12%	120%	-7%	-9%	% Change YTD

SMIP FEES	
Jul-14	\$71.88
Aug-14	\$48.45
Sep-14	\$71.49
Oct-14	\$110.21
Nov-14	\$52.47
Dec-14	\$28.14
Jan-15	\$82.57

SMIP FEES	
Jul-15	\$82.80
Aug-15	\$52.12
Sep-15	\$95.15
Oct-15	\$79.54
Nov-15	\$58.73
Dec-15	\$84.48
Jan-16	\$0.00
Feb-16	\$0.00
Mar-16	\$0.00
Apr-16	\$0.00
May-16	\$0.00
Jun-16	\$0.00



## DRAFT AGENDA

**RANCHO PALOS VERDES PLANNING COMMISSION  
TUESDAY, JANUARY 12, 2016  
FRED HESSE COMMUNITY PARK, 29301 HAWTHORNE BOULEVARD  
REGULAR MEETING  
7:00 P.M.**

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### SCHEDULING NOTES

*REQUESTS TO SPEAK ON AN ITEM MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT DIRECTOR PRIOR TO THE COMPLETION OF THE REMARKS OF THE FIRST SPEAKER ON THE ITEM. NO REQUEST FORMS WILL BE ACCEPTED AFTER THAT TIME.*

*PURSUANT TO ADOPTED PLANNING COMMISSION PROCEDURE, UNLESS THE PLANNING COMMISSION AGREES TO SUSPEND ITS RULES, NO NEW BUSINESS WILL BE HEARD AFTER 11:00 P.M. AND NO ITEM WILL BE HEARD PAST MIDNIGHT. ANY ITEMS NOT HEARD BECAUSE OF THE TIME LIMITS WILL BE AUTOMATICALLY CONTINUED TO THE NEXT COMMISSION AGENDA.*

NEXT P.C. RESOLUTION NO. 2016-01

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**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMUNICATIONS:**

City Council Items:

Staff:

Commission:

**COMMENTS FROM THE AUDIENCE (regarding non-agenda items):**

## CONSENT CALENDAR:

### 1. CUP REVISION - (CASE NO. ZON2013-00174): 2935 Vista Del Mar (AS)

Request: A request to construct a new split-story (16'/30' height envelope), 7,710ft<sup>2</sup> residence (2,986ft<sup>2</sup> first floor, 2,768ft<sup>2</sup> second floor, 1,151ft<sup>2</sup> basement, and an 805ft<sup>2</sup> attached garage) with 1,937yd<sup>3</sup> of grading to accommodate the proposed residence and the proposed swimming pool and yard area. Also proposed are a 48ft<sup>2</sup> trellis with a 13'-2" tall privacy wall, an 85.65ft<sup>2</sup> trellis with a 14'-6" tall privacy wall, and a 6' tall fence and entry gate along the front property line. The 6' tall fence and entry gate along the front property line requires a Minor Exception Permit since they exceed the 42" maximum fence height limit within the front yard.

Action Deadline: January 15, 2016

Recommendation: Adopt P.C. Resolution No. 2016-\_\_\_; thereby conditionally approving a revision to Conditional Use Permit No. 23, a Grading Permit and a Minor Exception Permit to construct a new split-story, 7,710ft<sup>2</sup> residence, a swimming pool, 1,937yd<sup>3</sup> of related grading, retaining walls up to 10.5' in height, a 48ft<sup>2</sup> trellis with a 13'-2" tall privacy wall, a 85.65ft<sup>2</sup> trellis with a 14'-6" tall privacy wall, and a 6' tall fence and entry gate along the front property line.

## CONTINUED PUBLIC HEARINGS:

NONE

## CONTINUED BUSINESS:

NONE

## NEW PUBLIC HEARINGS:

### 2. CUP REVISION- (CASE NO. ZON2015-00239): 28103 Hawthorne Boulevard (JC)

Request: To amend the existing Conditional Use Permit and Sign Program to allow for the installation of new Shell signage on the existing building and canopy, to install a new 6-foot tall LED monument price sign at the southeast corner of the subject lot, and to change the building and canopy color scheme.

Action Deadline: February 5, 2016

Recommendation: Adopt P.C. Resolution No. 2016-\_\_\_; Thereby conditionally approving the Conditional Use Permit Revision "E" & Sign Permit Revision "D" (Case No.2015-00239)

### 3. OUTDOOR LIGHTING ORDINANCE – (CASE NO. ZON2014-00320): Citywide (LM)

Request: Code Amendment to improve Citywide outdoor lighting regulations for exterior lighting.

Action Deadline: None

Recommendation: 1) Review Staff's proposed text amendments to the City's existing residential and non-residential exterior lighting standards to include language specifying that light fixtures are to be fully shielded so the light source is not visible from any adjacent property, establishing acceptable color temperatures for exterior lights, imposing restrictions on exterior emissions based on lumens instead of wattage, and addressing the glare of exterior lights; and, 2) If the proposed amendments are acceptable, direct Staff to return to the next meeting with a Resolution recommending the City Council adopt an Ordinance amending the City's outdoor lighting requirements.

#### **NEW BUSINESS:**

NONE

#### **ITEMS TO BE PLACED ON FUTURE AGENDAS:**

#### 4. PRE-AGENDA FOR THE MEETING ON JANUARY 26, 2016

#### **ADJOURNMENT:**

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**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Community Development Director at 310 544-5228 at least 48 hours prior to the meeting.

#### **Notes:**

1. Staff reports are available for inspection at City Hall, 30940 Hawthorne Boulevard during regular business hours, 7:30 A.M. to 5:30 P.M. Monday – Thursday and 7:30 A.M. to 4:30 P.M. on Friday. The agenda and staff reports can also be viewed at Fred Hesse Community Park, 29301 Hawthorne Boulevard during the Planning Commission meeting.
2. Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection at the front counter of the Planning Division lobby at City Hall, which is located at 30940 Hawthorne Boulevard, Rancho Palos Verdes during normal business hours as stated in the paragraph above.
3. You can also view the agenda and staff reports at the City's website [www.rpvca.gov](http://www.rpvca.gov).
4. Written materials, including emails, submitted to the City are public records and may be posted on the City's website. In addition, City meetings may be televised and may be accessed through the City's website. Accordingly, you may wish to omit personal information from your oral presentation or written materials as they may become part of the public record regarding an agenda item.



## Applications of Note as of January 6, 2016

Case No.	Owner	Street Address	Project Description	Submitted
ZON2016-00004	PHILLIPS TRUST	3105 CROWNVIEW DR	Addition of 251.42 square feet addition (127.67 square feet to house and 123.75 square feet to garage) and 443.37 square feet un-enclosed area.	1/4/2016
Site Plan Review Foliage Analysis				
ZON2016-00007	BACALJA, DRAGAN & ELIZABETH S	28645 GUNTER RD		1/5/2016
Site Plan Review Foliage Analysis				
ZON2016-00008	GREEN HILLS MEMORIAL PARK	27501 WESTERN AVE	Inspiration Slope (Area 2) - lawn crypts on top of roof	1/5/2016
Site Plan Review				

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